



Analysis Request Form

Please submit sample(s) to: Sample Receiving 1281 Helmo Avenue N Oakdale, MN 55128	PO#/Method of Payment (required): PLS Quote #	For PLS Use Only WO#: Sign/Date:	
SEND REPORT TO: Company _____ Name _____ Division/Dept _____ Phone _____ Address _____ E-Mail _____ City, State, ZIP _____ CC _____			
SEND INVOICE TO: Company _____ Attention _____ Address _____ City, State, Zip _____		Report sent via email Report/raw data available on PacePort: https://paceport.pacelabs.com/ClientPortal/	
SAMPLE INFORMATION: Sample Description (as to appear on report): _____ _____			
Lot # <input type="checkbox"/> N/A	Qty	Method(s)	Specifications <input type="checkbox"/> N/A
TURN AROUND TIME: <input type="checkbox"/> Standard (10 business days) <input type="checkbox"/> Other*, specify _____ day(s) or date (advanced notification required) <input type="checkbox"/> Quick Compendial Monograph 5 Day Program (advanced notification required) <i>*Additional surcharges may apply for expedited turnaround.</i>			
SAMPLE HANDLING: <input type="checkbox"/> Non-hazardous <input type="checkbox"/> Hazardous <input type="checkbox"/> Bio-hazardous <input type="checkbox"/> MSDS enclosed			
STORE AT: <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigerate <input type="checkbox"/> Freeze <input type="checkbox"/> -80°C			
SAMPLE DISPOSITION: <input type="checkbox"/> Discard <input type="checkbox"/> Return - Shipping account #: _____			
CONTROLLED SUBSTANCE: (if applicable) DEA Registration # _____			
COMMENTS/SPECIAL INSTRUCTIONS: 			
Requestor (Print):		Requestor Signature/Date:	
FOR PLS USE ONLY: Samples Received By/Date/Time: _____ Temp on receipt (if applicable): _____ °C Delivered By: <input type="checkbox"/> UPS <input type="checkbox"/> FedEx <input type="checkbox"/> Courier <input type="checkbox"/> Client <input type="checkbox"/> Other: _____ Samples Placed in Quarantine: <input type="checkbox"/> Ambient <input type="checkbox"/> Refrigeration <input type="checkbox"/> Freezer <input type="checkbox"/> -80°C Freezer			